Housemates Agreement

Head-tenant or property owner's details

Person(s) who is offering the room or property

Full Name

State

Postcode

Address

Email

Suburb

Mobile Number

☐ ID Verified by new Housemate

Property Maintenance Contact (if different)

New housemate details

Person(s) who is renting the room or property

Full Name

State

Postcode

Current or alternative address

Email

Suburb

Mobile Number

☐ ID Verified by Landlord

Property & Room Details

Address

Suburb

State

Postcode

☐ The new housemate confirms they have inspected the property and met all current housemates.

Names of all the people who live in the property

Tenancy is for

Room name

Shared facilities include:

Room is

☐ Unfurnished ☐ Furnished

Any other details

Rent and Termination

Rent amount

Weekly rental amount paid ☐

weekly

☐ every 2 weeks

☐ Other:

Method of rent payment

☐ Bank transfer

Name on account

BSB

Account Number

☐ Cash (must give receipt)

☐ Other:

Start Date

End Date

Leave blank for periodic agreement

Notice to end lease (either party)

☐ Must stay full-term

☐ 1 week

☐ 2 weeks

☐ 4 weeks

Holding deposit (Optional)

Amount

- [ ] 1 weeks rent
- [ ] 2 weeks rent

Room will be held for

- [ ] 1 week
- [ ] 2 weeks
- [ ] Other

Paid by

- [ ] Cash (get receipt)
- [ ] Bank transfer

Kept by the landlord if the tenant withdraws from the agreement. If the landlord withdraws from the agreement, then the deposit is returned to the tenant.

Date Paid

Security Bond

Bond amount

- [ ] No Bond
- [ ] 1 weeks rent
- [ ] 2 weeks rent
- [ ] 3 weeks rent
- [ ] 4 weeks rent

The bond is held by

- [ ] The landlord
- [ ] State bond board
- [ ] Landlords agent

Condition report

- [ ] Has been completed
- [ ] Has not been completed

Bills

Electricity

- [ ] Included in the rent
- [ ] Split evenly between tenants
- [ ] Other: .....

Water

- [ ] Included in the rent
- [ ] Split evenly between tenants
- [ ] Other: .....

Gas

- [ ] No gas at property
- [ ] Included in the rent
- [ ] Split evenly between tenants
- [ ] Other: .....

Internet

- [ ] No internet at property
- [ ] Included in the rent
- [ ] Split evenly between tenants
- [ ] Other: .....

Any other bills or shared costs

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House Rules and Additional Terms

List any shared living rules, cleaning rosters, quiet hours, or guest policies or specify how shared costs (e.g. cleaning supplies) are managed.

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Signed Head Tenant/ Property Owner

Name

Date

Signed New Housemate

Name

Date

Disclaimer: Share accommodation legal circumstances vary. You should seek independent legal advice for your specific circumstances. Homee App Pty Ltd does not take any responsibility for any outcome arising from the use of this document and will not be involved in mediating any problems from using it.